



The Manor
PREPARATORY SCHOOL

To parents of children in Years 3 - 6

30 April 2010

Dear Parents

HOT WEATHER PROCEDURE

As the summer term is underway, we would like to remind you of our hot weather procedure.

We would appreciate it if, on warm sunny days you would put sunscreen on your child **before** they come to school. If they require more cream during the day please provide the suncream (named) which they can apply themselves before lunchtime play. We do keep a small amount of **Boots Soltan Factor 30** sunscreen for use when a child has forgotten their own. If for any reason you do not wish your child to use this please let us know in writing.

Sunhats should be named and kept in school bags. Manor sunhats can be bought from the Accounts Office at a cost of £3.00. Sunglasses are not appropriate in school.

Our Sun Protection policy can be found on the web site. Please go to www.manorprep.org/policies.

Yours sincerely

Sarah Horrox
School Nurse