



**To Parents of leavers in Reception, Year 1 and Year 2 Summer Term 2011**

10 June 2011

Dear Parents

**Reception, Year 1 and Year 2 children who are leaving The Manor at the end of this term**

On Tuesday 5 July the children at The Manor move to their new 2011/12 classes for the afternoon between 2pm and 3pm. A programme of activities has been set up for any children leaving The Manor at the end of this term and of course they are very welcome to stay in school and take part in these activities. However, you may prefer your child not to remain in school and as such you are very welcome to collect your child after lunch at 12.30pm on that day.

Please could I ask you to let me know your preference by **Friday 24 June 2011** by returning the slip below? Alternatively please email your preference to Alex Rivers in the School Office at [arivers@manorprep.org](mailto:arivers@manorprep.org). Very many thanks.

Yours sincerely

*Claire Porter*

Miss Claire Porter  
Head of Pre-Prep

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**Please return to Mrs Alex Rivers by Friday 24 June 2011 - thank you**

Name of child ..... Form.....

- My child will be collected at 12.30pm and taken home\*
- will remain in School\*

\*Please delete as applicable, thank you.

Signed (parent/guardian) .....

Date .....