



2 July 2010

Dear Parents

I have pleasure in writing to you with news about next year's forms and staffing. A class list relevant to your child's year group is included with this mailing. The Class Move-Up Session for the children is 2-3pm Monday 5 July.

**FORMS**  
**Years 3-6**

Present		2010/11	Form Teacher	Teaching Assistant
5K	→	6KW	Mrs S Kirtley and Mrs J Williams	-
5S	→	6L	Mrs J Law	-
5RK	→	6P	Mrs L Price	-
4E	SPLIT	5RK	Mr R King	-
4J		5K	Mrs H Kallinga	-
4P		5S	Mr I Staton	-
3B	SPLIT	4J (in Portacabin)	Miss R Jones	Mrs J Bicarregui
3M		4P	Mrs C Putter	
-		4S	Mrs J Shaw	
2R	SPLIT	3B	Mrs J Burns	Mrs L Pughsley
2P		3M	Miss K Moss	

## Pre-Prep and Nursery

Present		2010/11	Form Teacher	Teaching Assistant
1S	→	2P	Miss C Porter	Mrs K Launder
1B	→	2E	Miss G Ellard	Mrs L Moon/Mrs S Organ (Fri)
RD	SPLIT	1S (in Portacabin)	Mrs A Salmon	Miss T Heath/Mrs S Organ (Wed)
RK		1B	Mrs J Brettell	Mrs J Towns
-		1MS	Miss M Simmonds	Ms S Hornby/Mrs S Fifield
Nursery	SPLIT	RK	Mrs K Kallay*	Mrs H Davey
		RD	Mrs S Douglas	Mrs E Reed
Pre-Nursery (those who have turned 3 by 31 August 2010)	→	Nursery	Mrs P McConnell Miss R Evans	Mrs S Slade, Miss R Haines, Mrs A Dashwood

\* Mrs Carlini will take RK on Fridays as Mrs Kallay works 4 days per week

## LATEST STAFF NEWS

### Retirements

- Mrs Johnstone came to The Manor in 1990 as a Year 1 Teaching Assistant and worked in Nursery and Year 2 before becoming an Assistant Teacher in Year 4. She has not only helped hundreds of Manor children with their class work, but has also been a linchpin during the Ridgeway Trip and in all the Year 4 plays, particularly in the costume department. Her warmth and kindness have made her a key part of the children's pastoral care.
- Mrs Evans has worked as an exceptionally involved, caring Teaching Assistant at The Manor for 15 years and has done a sterling job, not least as our Charities Co-ordinator and looking after the hundreds of costumes in The Manor's Green Room.
- Mrs Moynagh joined the Learning Support Department in September 2005; her enthusiasm and energy, together with an abundance of patience and kindness, have helped instil confidence and self-belief in her pupils.

We wish Mrs Johnstone, Mrs Evans and Mrs Moynagh the happiest of retirements. They represent all that is best about The Manor and will all be sorely missed.

### Goodbyes

- Very many thanks and best wishes go to Miss Reed who has been tremendous as 2R's Form Teacher this year and who is hoping to go to New Zealand.

- Rev Paul Bolton, the School Chaplain since 2004, is stepping down at the end of this term. We thank Rev Bolton for the excellent spiritual guidance and support he has given to the school over the last 6 years. We welcome Rev Peter Wilkinson, a Manor parent, who has volunteered to take over this important rôle from next term.
- Miss Liz Green, who joined us last August as a temporary Administrative Assistant, will also leave at the end of the Summer Term. Liz has provided invaluable support in all aspect of administration and we wish her a very happy future as she pursues her ambition to work as a museum curator.
- Good luck and a huge thank you to Miss Danielle Sadler and Miss Sahra Lewis, our two General Teaching Assistants for 2009/10, who have reached the end of their year at The Manor and are now moving on to the next stage of their career paths. Danielle will be embarking on a PGCE course at Oxford Brookes, and Sahra starts her Art Foundation at Newbury College.
- Very many thanks to Mrs Judith von Eichstorff who has stepped in over the last few weeks to cover Mrs Murdoch's Maternity Leave absence in RK.

### **Weddings**

- Our warmest congratulations to Miss Jones who marries Richard Demain in September.

### **Maternity Leave and Cover**

We wish the following members of staff all the very best as they take Maternity Leave during the coming academic year:

- Mrs Fifield, Year 2 Teaching Assistant, who started her Maternity Leave on 28 May and plans to return some time after Christmas 2010 on a part-time basis as a Year 1 Teaching Assistant. We were delighted to hear that her son Jacob David was born on Friday 18 June. Ms Hornby, presently a member of the Learning Support Department, will cover Mrs Fifield's Maternity Leave and will continue to work part-time once Mrs Fifield returns.
- Mrs Murdoch, Reception Teaching Assistant, who started her Maternity Leave on 21 June and is planning to be away for approximately one year. Mrs Helena Davey will be joining us as Reception Teaching Assistant during Mrs Murdoch's Maternity Leave. She comes to us from Ratton School in Eastbourne, where she has been a teacher.
- Mrs Webb, Nursery Nurse, who is expecting her second child at the beginning of October. Mrs Webb plans to take Maternity Leave for 9 months commencing September.
- Mrs Alsworth, Nursery Nurse in Pre-Nursery, also expecting a second child, early in November, who will take 9 months' Maternity Leave from 24 September.

We shall be delighted to welcome back Mrs Shaw as a Year 4 Teacher in September, following the birth of Eloise last year. Mrs Shaw's return means that Miss Ellard will return to being a Year 2 teacher.

### **New Staff**

- Miss Heath joined us in June as a Key Stage 1 Teaching Assistant, covering for Mrs Fifield's Maternity Leave in Y2 this term, before moving to Year 1 in September 2010. Miss Heath is also the Out of School Care Manager during Mrs Murdoch's Maternity Leave.

### **New Staff starting in September 2010**

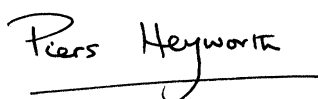
- We welcome three experienced members of staff from Chandlings School: Mrs Williams has been Head of Maths at Chandlings as well as an English specialist - she will be a teacher of Y4 Maths, Y5 English and will be joint Form Teacher of 6KW. Miss Simmonds will be a Year 1 Form Teacher. Mrs Launder joins us as a Teaching Assistant in Year 2.
- Mrs Bicarregui will join us as a Teaching Assistant in Year 4 to replace Mrs Johnstone. Mrs Bicarregui is a qualified teacher.
- Our new General Teaching Assistants for the 2010/2011 academic year will be:
  - Miss Rachel Buckley, a graduate in Education Studies from Exeter University who is hoping to study for a PGCE next year;
  - Miss Lucy Crawford, a music scholar from Pangbourne College;
  - Miss Megan Matthews, who has just completed A2 exams at Larkmead School and has a place to study Child Health Nursing at Birmingham City University from September 2011.

### **Other Staff changes from September 2010**

- Mr Staton will move from full-time to 4 days per week; Mme Spikes will look after 5S on Wednesdays.
- Following the retirement of Mrs Moynagh, Mrs Heyworth will work an extra day in Learning Support and will take over Mrs Moynagh's rôle as Y3-Y6 SENCO (Special Needs Co-ordinator). Mrs Tracey will continue to work as a member of the Learning Support Department in addition to teaching Maths in Year 5.

I look forward to writing to you again in the end-of-term mailing.

Yours sincerely



**Piers Heyworth**  
**Headmaster**