



The Manor
PREPARATORY SCHOOL

To Parents of all Nursery Children

21 May 2010

Dear Parents

The term has flown by and half term is approaching but we have a busy week ahead.

We warmly invite you all to watch our assembly next Friday 28 May at 9am in the Main Hall. Everyone is welcome. We would be grateful if the children could arrive by 8.45 am on this occasion so that we can get them ready in time. This is also the day of the school photograph so please dress the children in their summer uniform.

If your child does not normally come into school on a Friday but you would like them to take part in the assembly and/or be in school for the photograph please see a member of staff. We have extra staff in place to accommodate children for the extra session if you wish to take us up on the offer of them staying for the morning but if wish to come in for the events separately that is fine. The photograph is aimed for 11 am but please bare with us because we can never judge how long these things take! We appreciate you may have other commitments on Fridays which is why you do not normally attend. The choice is entirely yours but we want you to feel included!

For the rest of this term we would be grateful if the children could arrive in school for 9.00 am so we can start as promptly as possible. Most of the children will be starting school in September so we are trying to integrate them into school routines which occasionally means assembly at 9am.

We would also be very grateful if you could collect your children promptly at lunchtime and at the end of the school day at 3.30 to avoid unnecessary anxiety for your children and to enable staff to continue with their lunch duties and extended day responsibilities. If your child just stays for lunch please collect them by 1.15 to allow us to settle the children down for rest without the disturbance of others going home.

Please continue to let us know about changed to going home arrangements in writing to avoid confusion.

Many thanks and we look forward to seeing as many of you as possible at our assembly next week.

Best wishes,

Pippa McConnell

Pippa McConnell

Rebecca Evans

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