



The Manor
Preparatory School

To All Parents

Friday 11 October 2019

Dear Parents

Staff News

We have had a busy and fun-filled start to the year, with activities including the Year 1 Pirate Day, Year 2's trip to Warwick Castle and Year 3's trip to Ufton Court running alongside our usual brimming timetable of lessons, Music, Sport, the Arts and extra-curricular clubs.

Following some useful feedback from MAP regarding parent collections for staff leavers, I wanted to write to you to share my intention to send you all a 'Staff News' letter at the end of each half term; the purpose of this is to keep you informed of any changes to staffing and staff events to share or celebrate.

These announcements will then be captured again in full in my 'Headmaster's Newsletter' at the end of the academic year.

On this occasion I would like to let you know that we will be bidding a fond farewell to **Sue Lucas**, our EYFS, Y1 and Y2 SENCO, at the end of the Autumn Term. Sue has decided to retire and spend more time with her family having recently become a grandmother. We wish her every health and happiness for the future.

We will also be saying goodbye to **Tracey Knowlton** who has contributed to many areas of the school, from Admin to Pre-Nursery and the Catering Team. We wish her well as she moves on to pastures new.

If you would like to sign a card and/or make a contribution for either Sue or Tracey you will be able to do so by visiting the School Office from Monday 28 October.

In other news, we are delighted to share that **Katie Morley** gave birth to her first child, Oliver, on Sunday 8 September. Mum, Dad and baby are all doing well. We also wish **Sue Matthews** a speedy recovery following her knee replacement operation on Wednesday 9 October.

I wish you all a restful half term break.

Yours

Alastair Thomas
Headmaster