

Please complete one sale tag per item and include signed checklist in bag of uniform. If new to selling, please also submit a seller registration form to the School Office.

Important notes

Date: Please include Month & Year (e.g. Jan 24).

Seller ID: This is your school Account No. which can be found at the bottom of every emailed invoice. If not provided, payment cannot be made.

If multiple children enrolled, use eldest child's details.

Please attach completed sale tag to swing tag or size label with safety pin or string. For swim cap, please use sticky tape. **DO NOT STAPLE.** Safety pins can be obtained from the School Office. Thank you.

Manor Association of Parents
Second-hand Uniform Shop (SHUS)



CHECKLIST

- Uniform is clean and has no tears or holes.
- Name labels have been removed and every pocket has been emptied.
- Each item has a sale tag, failing which it will be donated to SHUS.
- Sale tags have NOT been stapled on. Only safety pins, string or sticky tape have been used.
- I accept that unsuitable items will be rejected and recycled without notice.

Date	Seller ID
Signature	



Manor Association of Parents
Second-hand Uniform Shop (SHUS)



Date		Seller ID	
Child Surname		Form	
Item Type			
Chest/Waist	Length	Size	One Size <input type="checkbox"/>

For Official Use Only

£	<input type="checkbox"/> Reduced:
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