



The Manor
Preparatory School

SCHOOL FEES: September 2019 - August 2020

<u>Registration:</u>	Registration fee	£60
	Acceptance deposit	£600

Fees per term (payable in advance):

Pre-Nursery	See below
Nursery	See below
Reception	See below
Years 1 & 2	£4,930
Years 3 & 4	£5,160
Years 5 & 6	£5,500

Optional Extras:

Wrap Around Care (per session):

<u>Timings</u>	<u>Early Years</u>	<u>Years 1/2</u>	<u>Years 3 to 6</u>
7:30am - 8:00am	£6.00	£6.00	£6.00
8:00am - 8:30am	No charge	No charge	No charge
3:30pm to 4:00pm	No charge	No charge	N/A
4:00pm to 4:15pm	No charge	No charge	No charge
4:15pm to 4:30pm	£3.00	No charge	No charge
4:30pm to 5:00pm	£6.00	£6.00	No charge
5:00pm to 5:30pm	£6.00	£6.00	No charge
5:30pm to 6:00pm	£6.00	£6.00	£6.00

Late pick up (after 6:00pm) £16.00 (per half hour)

Individual Learning Support	Individual lessons	£32.00 (per ½ hour)
	Individual LSA	£11.50 (per ½ hour)
	In-class support	£8.50 (per ½ hour)

Clubs (per hour) £14.00 (run by external specialists)
Clubs run by Manor staff will be free of charge

Minibus charge £610.00 per term (5 days a week, am & pm)

Manor Fun £49.00 per day (8:00am to 4:00pm)

Music	Instrument hire (except harp)	£55.00 (per term)
	Instrument hire - harp	£104.00 (per term)
	Individual music lessons *	£227.00 (10 lessons)

(* Individual music lessons are contracted directly between the Visiting Music Teacher and parents. A separate account is sent out termly and parents are asked to settle these direct with the Teacher)

The Manor Preparatory School Faringdon Road Abingdon Oxfordshire OX13 6LN

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Early Years - Pre-Nursery, Nursery and Reception Fees

Children can join the Pre-Nursery the term after their second birthday and can join the Nursery from the September after their third birthday. In the Pre-Nursery children are expected to attend a minimum of 2 sessions, and in the Nursery children will be required to attend a minimum of 4 sessions, of which 3 must be mornings, up to a maximum of 10 sessions (full time).

With Early Years Funding

For those pupils who are entitled to Early Years Funding (and subject to the school receiving the funding). Fees are per term.

Pre-Nursery	Morning (8:30am-12:00pm)	Morning (incl. lunch) (8:30am-1:00pm)	Full Day (8:30am-3:30pm)
Monday	£314	£435	£738
Tuesday	£314	£435	£738
Wednesday	£314	£435	£738
Thursday	£314	£435	£738
Friday	£314	£435	£628

Nursery	Morning (incl. lunch) (8:30am - 1:00pm)	Full Day (8:30am - 3:30pm)
Monday	£435	£738
Tuesday	£435	£738
Wednesday	£435	£738
Thursday	£435	£738
Friday	£435	£628

Reception (Children are expected to attend school full-time) £3,850

Without Early Years Funding

For those pupils who are not entitled to Early Years Funding. Fees are per term.

Pre-Nursery	Morning (8:30am-12:00pm)	Morning (incl. lunch) (8:30am-1:00pm)	Full Day (8:30am-3:30pm)
Monday	£424	£545	£848
Tuesday	£424	£545	£848
Wednesday	£424	£545	£848
Thursday	£424	£545	£848
Friday	£424	£545	£848

Nursery	Morning (incl. lunch) (8:30am - 1:00pm)	Full Day (8:30pm - 3:30pm)
Monday	£545	£848
Tuesday	£545	£848
Wednesday	£545	£848
Thursday	£545	£848
Friday	£545	£848

Reception (Children are expected to attend school full-time) £4,510

REGISTRATION AND ACCEPTANCE FEES

Registration fees are non-returnable. When a place has been offered, an acceptance deposit is payable on signature of the Acceptance Form which outlines the full terms and conditions. This deposit is repaid by deduction from the final school account at the end of your child's last term at The Manor but is non-returnable if a child is withdrawn after acceptance.

TERMLY TUITION FEES

Fees currently include all books, lunches, most equipment, educational day visits and the pupil personal accident scheme. Overnight educational visits, extra optional school activities, certain musical items and specific additional educational support are not included and appear as disbursements on the termly fee accounts.

Fees are payable before the first day of each term unless otherwise agreed by separate contractual arrangements and our preferred method of payment is Direct Debit or, if applicable, by Childcare Vouchers. If you wish to pay by an alternative method please contact the Bursary. There is no charge for payment by Direct Debit. Please note that payment by Direct Debit is not available in conjunction with Childcare Vouchers.

Please note that cash cannot be received for payment of fees.

At the school's discretion we sometimes accept payment of a particular school term's fees by four instalments during that term. This scheme is known as the Termly Instalment Scheme. Payment of fees by instalment under the Termly Instalment Scheme must be made by Direct Debit. If you would like further information on the Termly Instalment Scheme, please contact the Bursary.

We regret that a charge of £7 is made for every reminder letter or statement sent out for payments not received by the first day of term (unless otherwise agreed by separate contractual arrangement), and that interest is also charged on late payments. Returned cheques or Direct Debits are also charged for at a rate of £30.00. No deduction is made for absence, but there is an insurance scheme available to cover loss of school time through illness.

If a pupil is to be withdrawn, the school must be notified in writing before the first day of term of the pupil's last full term at school or a full term's fees will be charged in lieu.

PUPILS' PERSONAL ACCIDENT INSURANCE AND OTHER SCHEMES

The school provides the Marsh Pupils' Personal Accident Insurance Scheme for each child in the school for the duration of the pupil's time in the school at no extra cost, as it is included in the fees. You are able to opt for, at an additional charge, the other schemes offered - Denplan, Fees Refund Scheme and AXA PPP Healthcare. Details of these schemes can be found on our website under the Admissions tab. If you would like to be included in any of these schemes please complete the appropriate paperwork and return to the Bursary.