



The Manor
Preparatory School

Tax-Free Childcare Scheme

The tax-free childcare scheme has been introduced by the Government as the Childcare vouchers are being phased out.

This scheme enables eligible parents to receive a contribution from the Government of 20% of their childcare costs, up to an annual limit of £2,000 per child. Parents pay money into a childcare account and have the payments topped up by the Government.

For more information about how the scheme operates and to register please visit the Government website at:

<https://www.gov.uk/help-with-childcare-costs/tax-free-childcare>

The Manor is registered for this scheme and parents can therefore make payments to The Manor under this scheme as follows:

1. The scheme can be used to contribute towards the cost of approved childcare. This includes the cost of school fees until the child is of compulsory school age. Children are of compulsory school age on the 1st January, 1st April or 1st September following their 5th birthday.
2. After a child's 5th birthday, contributions can only be used for wrap around care after the termly fee invoice has been issued.
3. Payments can be received for wrap around care no matter what age the child is, so long as it's outside of normal school hours and on the premises.
4. Wrap around care includes before school clubs, breakfast club, after school clubs, Extended Day and Manor Fun. Lunchtime clubs, weekend activities and trips are not eligible. To help parents identify which clubs are eligible we have marked each club with the time of day they occur and also if they are off-site.
5. All extras or fees not covered by these payments must be paid by cheque or electronic transfer by the start of each term.