



The Manor
Preparatory School

To Parents of Children in Years 1 to 6

Friday 4 October 2019

Dear Parents

Manor Fun

Here at The Manor we are very proud of our Manor Fun holiday programmes. Hopefully this week you will have seen the new Manor Fun video on our social media channels. If you missed it, please visit our website to watch it <https://www.manorprep.org/Videos>.

This year our Christmas Fun programme will run for 5 days, **commencing the week beginning Monday 16 December** at a daily charge of £49 inclusive of all activities. This is available for Manor children and their siblings in Year Groups 1 to 6. The sessions run from 8:00am – 4:00pm and will be held in the Lower School Hall.

You are welcome to send your children to the Extended Day session, running from 4:00pm - 6:00pm, where the children will join the group from Mini Manor Fun. The cost of Extended Day is £6.00 from 4:00-4:30pm, £6.00 from 4:30–5:00pm, £6.00 from 5:00–5:30pm and £6.00 between 5:30-6:00pm. An additional charge of £16 (per half hour) will be made for any late collection after 6:00pm.

We are delighted to inform you of the programme this holiday:

Monday 16 December	Tuesday 17 December	Wednesday 18 December	Thursday 19 December	Friday 20 December
Arts and Crafts	Cookery with Mrs Duff	Sport with Mr Read	Forest School with Mrs Gillies	Carol Concert/Christingle with Mrs Belcher and Miss Pearmain

On Monday 16 December, we will be running Arts and Crafts activities based around the theme of Christmas. The children can explore a variety of materials and media when creating their masterpieces which they can take home at the end of the day or leave in school to display

Following on from Mrs Duff's fantastic cookery clubs during last summer's Manor Fun programme, on Tuesday 17 December, the children will be cooking traditional Christmas food to enjoy with their family. Mrs Duff aims to teach the children a variety of skills needed when preparing food from scratch.

On Wednesday 18 December, Mr Read will be running an action-packed day of practical sports activities where children will learn and practise a variety of skills. There will also be lots of team-building games that will be initiated by the children themselves. Children should wear suitable clothing and footwear.

The Manor Preparatory School Faringdon Road Abingdon Oxfordshire OX13 6LN
Tel: 01235 858458 • email: admissions@manorprep.org • www.manorprep.org

On Thursday 19 December, Mrs Gillies, one of our Forest School teachers, will be taking the children in small groups with Manor Fun staff to the Manor Farm Forest School site. The children will learn a variety of things about the environment around them and if we are very lucky we may even toast marshmallows on the fire. Please send children in wearing suitable clothing that is appropriate for the weather on the day.

The children all enjoy Mrs Belcher and Miss Pearmain's Drama productions, so finally on Friday 20 December, we are going to stage our very own Manor Fun Carol concert/Christingle. We will be rehearsing all morning, building up to our performance at 3:00pm the same afternoon. We would love to perform to as many parents as possible, as well as to Mini Manor Fun and the residents of Stowford House. Refreshments will be served in the dining room from 2:30pm with the show commencing at 3:00pm and lasting approximately 30 minutes.

All the children will need a packed lunch, plus suitable indoor and outdoor clothing each day. Please remember that **ALL FOOD** brought into school **MUST NOT CONTAIN NUTS OF ANY KIND** especially as we have children with severe nut allergies who regularly attend the holiday club. Children will be taking part in sporting activities so we ask that they wear trainers at all times please.

The school cannot accept liability for loss or damage to personal property belonging to children who attend Manor Fun days. In terms of insurance, cover will continue to apply for all children in the same way as during normal school term, with the exception of the School Fees Protection Scheme.

If the children have any problems at all that may affect them during their attendance at these Manor Fun days, please remember that it is the responsibility of the parents to ensure that this is brought to the attention of the staff involved.

Once a booking has been made a charge will be incurred if your child is absent due to illness or for any other reason.

Please do check the school website and your school messages in the event of adverse weather that may impact on Manor Fun being open and able to run.

Closing dates for applications is Friday 29 November 2019 with confirmations sent out by Monday 2 December 2019. If you do not receive a confirmation email, please email me theath@manorprep.org as your application may not have been processed. Once the confirmation deadline has passed, you will be charged for all sessions booked.

Please note as Manor Fun is becoming more popular, places are limited and will be filled on a first-come, first-served basis.

Yours sincerely

Miss Tracy Heath
Manor Fun and Mini-Manor Fun Co-ordinator
Pre-Nursery Co-ordinator
Breakfast club Co-ordinator
Email address: theath@manorprep.org