



The Manor
Preparatory School

To Parents of Children in Years 3 - 6

Friday 8 November 2019

Dear Parents

Hockey Club Pick-Up from Tilsley Park on Monday Evenings

Please may I politely remind you that the collection time from Tilsley Park after Year 3-6 Hockey Club on a Monday evening is 5:30pm prompt.

We have had a few incidents of parents arriving considerably later than this, which leaves uncollected children and the supervising staff waiting around in the cold.

Unlike clubs which are held on site, staff do not have the option to deliver uncollected children to the warmth and comfort of Extended Day.

If late collections persist we will have to consider implementing a late pick-up charge.

Many thanks in advance for your help in this matter.

Yours

Alastair Thomas
Headmaster