



The Manor
Preparatory School

To Parents of Children in Year 6

Friday 4 October 2019

Dear Parents

Year 6 Parents' Evenings – Tuesday 29 October and Thursday 31 October 2019

Tuesday 29 October 2019 5:00pm-8:00pm

6J = Nina B - Tawana M

6T = Lillia B - Emeline J

Thursday 31 October 2019 5:00pm-8:00pm

6J = Scarlett M - Margot W

6T = Susie J - Tilly VP

We would like to welcome you to the above. The evening will give you an opportunity to come and meet with your child's Maths Teacher, English Teacher, Science Teacher and Form Teacher, as well as Mr Thomas. (Your child has been automatically linked to the correct Maths and English groups).

The evenings will take place in the Dining Room.

Please book from the following appointments via the Parent Message Centre as follows:

1. Maths Teacher – 6 minutes
2. English Teacher – 6 minutes
3. Science Teacher – 6 minutes
4. Form Teacher – 6 minutes (Twelve minute slots will appear for you at the time of booking for children in 6T who also have Science or Maths with Mrs Thomas)
5. Mr Thomas – 6 minutes

Our Learning Support Teachers (Mrs Gottfried, Mrs Heyworth and Mrs Haines) will be in touch with parents to arrange appointments.

Bookings can be made on our Parent Message Centre via ClarionCall. **Bookings will open on 7:00am Monday 7 October and close on 9:00pm Sunday 13 October.**

Please read through the information sent in last Friday's mailing carefully regarding how to make bookings. If you have any queries, please do not hesitate to contact me (njackson@manorprep.org).

We would be grateful if you made appropriate childcare arrangements for your children on this occasion and refrain from bringing them with you. Thank you for your understanding in this matter. Also, if your child/ren will be attending Extended Day whilst you attend Parents' Evening, please bear in mind that Extended Day finishes at 6:00pm so please allow for your appointments to finish before this time.

We look forward to welcoming you on your allocated day i.e. Tuesday 29 October or Thursday 31 October in the Dining Room where refreshments will be served. As you can appreciate, time-keeping is paramount in order to ensure the smooth running of the evenings for all concerned so your understanding of this would be greatly appreciated.

Yours sincerely

Neil Jackson
Head of Years 5 & 6