



The Manor
Preparatory School

To Parents of Children Years 3 to 6

Friday 14 February 2020

Dear Parents

Manor Fun

Due to the popularity of Manor Fun over Christmas, we have decided to trial splitting into two groups for the Easter programme. Year 1 and 2 and Years 3 to 6. We will be running Manor Fun for Years 3 to 6 in the Year 4 block from **Monday 30 March until Wednesday 8 April**. The daily charge of £49 is inclusive of all activities. This is available for Manor children and their siblings only. The sessions run from 8:00am until 4:00pm.

You are welcome to send your children to the Extended Day session, running from 4:00pm until 6:00pm, where the children will join the other Manor Fun groups. The cost of Extended Day is £6.00 from 4:00 to 4.30pm, £6.00 from 4:30 to 5:00pm, £6.00 from 5:00 to 5:30pm and £6.00 between 5:30 and 6:00pm. An additional charge of £16 (per half hour) will be made for any late collection after 6:00pm.

We are delighted to inform you of the programme this holiday:

Monday 30 March - Arts, Crafts and Music Explorers. A day full of various musical-themed creative activities as well as 15 minutes of piano exploration with one of the school's piano teachers.

Tuesday 31 March - Sports Skills and Forest Exploration day where all the activities we complete will be made from natural materials. The children will enjoy a variety of activities in the outdoor environment whilst going on a scavenger hunt. Children should wear suitable clothing and footwear.

Wednesday 1 April - Arts, Crafts, Cooking and Science Fun. A day full of various Easter themed creative activities.

Thursday 2 April - Mr Read will be running action-packed days of practical sports activities where children will learn and practise a variety of skills. There will also be lots of team-building games that will be initiated by the children themselves. Children should wear suitable clothing and footwear.

Friday 3 April - Cookery. Following on from Mrs Duff's fantastic cookery clubs during past Manor Fun programmes, the children will be cooking traditional food. Mrs Duff aims to teach the children a variety of skills needed when preparing food from scratch.

Monday 6 April - Sport. Mr Read will be running action-packed days of practical sports activities where children will learn and practise a variety of skills. There will also be lots of team-building games that will be initiated by the children themselves. Children should wear suitable clothing and footwear.

Tuesday 7 April - Forest School. Mrs Gillies, one of our Forest School teachers, will be taking the children in small groups with Manor Fun staff to the Manor Farm Forest School site. Children should wear suitable clothing and footwear.

Wednesday 8 April - Storytelling Workshop. During the course of the day, in small groups, the children will learn a well-known children's story and act it out to an audience at the end of the session. We therefore warmly invite you to refreshments in the Dining Room at 2:30pm with a performance at 3:00pm in the Main Hall.

All the children will need a packed lunch, plus suitable indoor and outdoor clothing each day. Please remember that **ALL FOOD** brought into school **MUST NOT CONTAIN NUTS OF ANY KIND** especially as we have children with severe nut allergies who regularly attend the holiday club. Children will be taking part in sporting activities so we ask that they wear trainers at all times please.

The school cannot accept liability for loss or damage to personal property belonging to children who attend Manor Fun days. In terms of insurance, cover will continue to apply for all children in the same way as during normal school term, with the exception of the School Fees Protection Scheme.

If the children have any problems at all that may affect them during their attendance at these Manor Fun days, please remember that it is the responsibility of the parents to ensure that this is brought to the attention of the staff involved.

Once a booking has been made a charge will be incurred if your child is absent due to illness or for any other reason.

Please do check the school website and your school messages in the event of adverse weather that may impact Manor Fun being open and able to run.

Please complete the application form here www.manorprep.org/manor-fun-holiday-club.

If you need to contact us during a Manor Fun day, please call 07551829680 to speak to a member of staff.

The closing date for applications is Friday 13 March with confirmations sent out by Monday 16 March. If you do not receive a confirmation please email me directly theath@manorprep.org as your application may not have been processed. Once the confirmation deadline has passed you will be charged for all sessions booked.

Please note this programme may change slightly if we do decide to amalgamate the two Manor Fun groups into one again.

Please note as Manor Fun is becoming more popular, places are limited and will be filled on a first-come, first-served basis.

Yours sincerely

Miss Tracy Heath
Manor Fun and Mini-Manor Fun Co-ordinator
Pre-Nursery Co-ordinator

Email address: theath@manorprep.org