



The Manor
Preparatory School

To All Parents

Friday 22 May 2020

Dear Parents

Summer Term Reports

I am writing to you at the end of this half term to outline the system for reports that we will be undertaking at the end of this strangest of terms. Throughout the remote learning period we have emphasised the importance of core subjects in Years 1 to 6 and the reports that you will receive in July will reflect that. We appreciate that families have all had different situations to deal with as well as juggling busy lives with helping their children. We feel that the most beneficial process would be to report to you on the key areas of their learning. I have outlined below the feedback that you will receive:

- Pre Nursery - Letter Report with a photo, from your child's Key Worker
- Nursery and Reception - Letter Report from your child's Form Teacher, with a focus on the Characteristics of Effective Learning and a comment from the Headmaster
- Year 1 and 2 - Reports in English, Maths and Topic along with a Form Teacher report and a report from the Headmaster
- Years 3 to 6 - Reports in English, Maths and Science along with a Form Teacher report and a report from the Headmaster

Parents of children in Year 5 will be invited to hold a meeting to discuss their child's progress and future Senior Schools with Mr Thomas; his PA, Nicole Burroughs, will be in touch after the half-term holiday to arrange these meetings. We are mindful of the importance of this term particularly to those sitting Entrance Exams in Year 6 next term and in the Spring Term 2021.

At the start of the new academic year there will be the opportunity to meet your child's new Form Teacher. We understand how important it is, particularly this year, to start to build the relationships which are then forged throughout the course of the year for children, staff and parents. We expect Parents' Information Evenings to be very well attended.

You are, of course, very welcome to make contact with your child's Form Teacher or, in Years 3 to 6, their subject teachers at any stage of the term and we encourage you to do so should you have any concerns at all. I am also very happy to help at any time.

I wish you all a very happy and healthy half-term holiday. We are very proud of the children and hope that you will all have a chance to relax together.

Yours sincerely,

Victoria Evans
Deputy Head Academic