



The Manor

Preparatory School

2026-2027

Dear Parents

Agreement between pupils, parents and the school for the safe use of the internet

As part of our Online Safety and Acceptable Use Policy, we believe it is important that you understand how we support children to use the internet safely at school.

Online safety is taught throughout your child's time with us, and from Year 1 onwards this learning takes place particularly through Computing and Learning for Life lessons. Technology is embedded across the curriculum and, as with any tool, children are taught how to use it responsibly, understand potential risks, and know how to respond if concerns arise.

While we work hard to promote safe and responsible use, it is important to recognise that children may still encounter inappropriate content online. For this reason, we strongly encourage you to support your child at home by exploring the following trusted resources, which offer guidance on online safety and parental controls:

- <http://www.childnet.com/parents-and-carers>
- <https://www.childnet.com/parents-and-carers/hot-topics/parental-controls>
- <https://www.saferinternet.org.uk/advice-centre/parents-and-carers>

As children get older, they often begin to explore the social aspects of the internet. Alongside safety, we therefore teach them about respectful online behaviour and digital etiquette, including topics such as social networking and cyberbullying.

Our [Online Safety and Acceptable Use Policy](#) outlines the expectations for all pupils when using technology in school. We ask that you:

- Read the policy carefully (including Appendix A, which details the rules for pupils)
- Discuss these rules with your child (particularly for children in Years 3–6)
- Complete the Online Safety and Acceptable Use Policy Acknowledgement Form

For children in Years 1 and 2, a simplified version of our online safety rules is provided on the second page of this letter. Please read these with your child and complete the relevant agreement form.

We will continue to reinforce these expectations throughout your child's time at the school.

If you have any questions about online safety, please do not hesitate to get in touch with me (vfootring@manorprep.org). We are always happy to help.

Yours sincerely,

Varun Footring
Deputy Head Pastoral

The Manor Online Rules



We only use the internet when an adult is with us or nearby in case we need help.



We only click on the buttons or links when we know what they do.



We do not tell anyone our password or log-in details.

We never give our personal information to anyone online, and never arrange to meet someone from the internet.



We always tell an adult if we get lost on the internet, or see something that upsets us.



We know that not everything on the internet is true, and ask an adult if we are not sure.



We can write polite and friendly emails or messages to people that we know.

We only write things online that we would be happy to say out loud to each other.